

## VII. MAJOR EXPENDITURES GUIDELINES:

1. The minimum guideline for the number of bids for all expenditures is:
  - a. Up to \$2,000, one bid
  - b. \$2,000 to \$5,000, two bids unless they are more than 20% apart, then a 3<sup>rd</sup> bid must be requested
  - c. More than \$5,000, 3 bids
2. The minimum guideline for approval authority for all expenditures is:
  - a. Up to \$2,000 by Junior Warden
  - b. \$2,000 to \$5,000 by the Executive Committee *after the vestry vote, after*
  - c. More than \$5,000 ~~by~~ the Finance Committee which must have three or *after review & recommendation by the vest finance committee.* more written, signed estimates in hand.
3. St. Martin's is not compelled to take the lowest bid in appropriate situations.
4. Sole sources are allowable in appropriate situations.
5. Emergency situations may necessitate deviations from the guidelines. Deviations from guidelines ~~should~~ *will* go before the Executive Committee prior to action.

A motion was made and seconded to accept the Major Expenditures Guidelines. Motion passed unanimously.

A question was raised as to where we would get the money for Major Expenses. Lloyd Woods explained that money that had been previously restricted had become unrestricted and put into an account titled Capital Major Maintenance, and Replacement Budget.

## VIII. VESTRY COMMITTEE REPORTS:

- A. **Bell Tower Memorial Garden:** Gary Osborn reported that all is well in the Memorial Garden. He stated that we have received the plaques for Dorothy Birtwistle and Mrs. Maltby and he has informed Mr. Maltby's daughter that he would move her mother's plaque next to her father's. Gary explained that they still intend to perform a major clean up on May 9<sup>th</sup>. This committee is also looking at a replacement for the "old grey bench" with something more attractive.

Shirley wanted the vestry to thank Tom Luckum for returning on the day after Easter to plant the flowers that had been donated on Easter under the cross. Instead of decorating the cross with flowers this year, parishioners were asked to bring flowers to be planted.

- B. **Nominating Committee Report:** No report